

# North Greenbush Public Library Trustee Meeting Minutes

## **Trustees Present:**

Joan Behan  
Ken Bogdan  
Carole Constantine  
Jim Greenfield

Jean Holmes  
Ali Mariano  
Mary Frances Sabo

## **Trustees Absent:**

Peggy Derevlany  
Melissa Miller

Katie Myer  
Midge Rogers

## **Also in Attendance:**

Mary Klimack, Library Director

**Call to Order:** Meeting called to order at 7:14 PM on September 22, 2022 by Ken Bogdan

**Approval of Minutes:** Upon motion by Jean Holmes, seconded by Carole Constantine the minutes of the July meeting were approved unanimously.

## **Old Business**

**Friends of the Library Update:** Puzzle sale will take place on Saturday, September 24 from 9 AM to 3 PM in the Town Hall Annex. The Friends have a large selection of puzzles.

## **Building Committee Update**

There have been no new listings of suitable properties during the past month.

Carole Constantine mentioned that she is interested in connecting with Laurie Leckonby to discuss a piece of land on Whiteview Road. She had spoken to the owner of the land several years ago and he expressed interest in using it for a new library. Laurie did approach the owner recently but Carole wants to verify that he understood it was the library expressing interest in the land.

**Butler, Rowland & Mays Proposal:** Mary Klimack noted that P. Mays verified in a recent phone call that he understands that some parts of his proposal may not be necessary for NGPL. He noted that the library would only pay for the parts of the proposal that are used. In discussion, various trustees agreed that Butler, Rowland & Mays are the most qualified to work on this project and the trustees are comfortable with their level of expertise. Upon motion by Jim Greenfield and seconded by Ali Mariano the Butler, Rowland & Mays proposal was approved unanimously.

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**Communication Services (L. Post) Proposal:** In general discussion, the Board wondered if the library is ready for this proposal. Ken Bogdan expressed concerns about setting up the brand before we have property. He also noted that the Friends of the Library needs more time to strengthen their numbers and fundraise. Ken would be interested in inviting L Post to a board meeting. Jean Holmes agreed with Ken and she noted that Libby Post had said that the board should wait to reach out to her until the library had purchased land. Jean also stressed that she wanted Libby to know that the Board understands that it will need her services and expertise. The Board agreed that it is premature to vote to approve Libby Post's proposal. Jean will reach out to Libby to see if she would be available to join the October meeting.

During this discussion, Ken Bogdan also noted that the Board should reach out to representatives of the Defreetsville Fire Department to see if they would be willing to share their experience with the process of obtaining land and building the new firehouse. Jean Holmes will look into this and see if a fire department rep would be willing to attend an upcoming library board meeting.

## **New Business**

**UHLAN Agreement;** Mary Klimack explained that this UHLAN agreement would cover 2023-2026. There is a 2% increase in our UHLAN fee for 2023. UHLS cited the cost of delivery as the main reason for the price increase. Mary stressed that delivery had been very smooth since this new company took over. Upon motion by Jean Holmes and seconded by Ali Mariano the 2023-2026 UHLAN Agreement was unanimously approved.

## **Director's Report**

Mary Klimack presented the Director's Report including information about the UHLAN Agreement.

The written report is incorporated into these minutes by reference. A copy will be filed with the minutes.

## **Financial Report**

Jim Greenfield noted that the library is in good shape financially. Ken Bodgan expressed concern about the clarity of the Quickbooks reports in the spending categories section. There was a general discussion about whether there is a better option than Quickbooks. Mary Klimack will query other libraries and UHLS staff to see what

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software they use. She will also reach out to the new Town of North Greenbush Comptroller to see if he has any ideas about this.

Upon motion from Jim Greenfield and seconded by Carole Constantine the financial report was unanimously approved with the caveat that the library needs to investigate a better way of reporting the spending categories.

### **Adjournment**

Meeting adjourned at 8:09 PM upon motion by Joan Behan, seconded by Ali Mariano and approved unanimously.

Minutes prepared by Mary Klimack, Library Director