

North Greenbush Public Library Trustee Meeting Minutes

Trustees Present:

Joan Behan
Ken Bogdan
Carole Constantine
Peggy Derevlany
Jim Greenfield

Jean Holmes
Ali Mariano
Melissa Miller
Katie Myer
Midge Rogers

Also in Attendance:

Mary Klimack, Library Director
Michael Myer, Resident

Call to Order: Meeting called to order at 7:06 p.m. on March 23, 2023 by Ken Bogdan.

Trustee Resignation: Ken Bogdan announced that Mary Frances Sabo has resigned from the Board of Trustees.

Approval of Minutes: Upon motion by Jean Holmes, seconded by Katie Myer, the minutes of the February meeting were approved unanimously.

Old Business

Building Committee

Peggy Derevlany reported that the scheduled site visit to the parcel on Whiteview Road has been postponed until the week of March 27.

Friends of the Library Update

Jean Holmes reported that the Friends are working with the Kiwanis Club on a shoe drive to benefit entrepreneurial efforts in developing nations. Donations can be brought to the library.

Banking Updates

Jim Greenfield reported that Sue Costello and Daryl McCarthy have been removed from the accounts at Key Bank.

New Business

Rental Space on Bloominggrove Drive

In the course of conducting business on behalf of his employer, North Greenbush resident Michael Myer has met with Manor Associates LLC, the owners of property at 125 Bloominggrove Drive. Manor Associates is refurbishing a 40,000 plus square foot, two-story building on the property for rental. The landlord will build suites to suit, with the construction costs amortized over a 10 year lease period at approximately \$20 to \$25 per square foot.

Mary Klimack will speak to Paul Mays regarding visiting both the Bloominggrove and Whiteview sites on the same day.

Director's Report

Mary Klimack presented the director's report, including UHLS updates and circulation data. The written report is incorporated into these minutes by reference. A copy will be filed with the minutes.

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Financial Reports

Financial reports were distributed to all trustees in advance of the meeting. Jim Greenfield summarized, reporting that we are on track with 2022 spending.

Mary Klimack has investigated the cost of migrating from the desktop version of Quickbooks to the online service. The annual fee is slightly less for the online version, which provides better support and more flexibility. If we are able to use TechSoup, the cost for the online version would be only \$75 annually. Data migration is an issue. After a brief discussion, the consensus of the board was that we would hire a consultant to assist. TechSoup offers migration support for a one-time fee of \$345.

Upon motion by Peggy Derevlany, seconded by Katie Myer, the financial reports were approved unanimously.

Adjournment: Meeting adjourned at 7:58 p.m. upon motion by Peggy Derevlany, seconded by Carole Constantine and approved unanimously.

Minutes prepared by Peggy Derevlany, Secretary