

North Greenbush Public Library Trustee Meeting Minutes

Trustees Present:

Joan Behan
Peggy Derevlany
Jim Greenfield

Jean Holmes
Ali Mariano
Katie Myer

Trustees Absent:

Ken Bogdan
Midge Rogers

Melissa Miller

Also in Attendance:

Mary Klimack, Library Director

Call to Order: Meeting called to order at 7:03 p.m. on May 25, 2023 by Katie Myer.

Approval of Minutes: Upon motion by Joan Behan, seconded by Katie Myer, the minutes of the April meeting were approved unanimously.

Old Business

Building Committee

Peggy Derevlany reported that Laurie Leckonby has made inquiries into the property at 375 North Greenbush Road (Route 4) immediately to the north of Yonder Farms (the "Feiden building") but has been unable to reach the owner.

Paul Mays prepared property sketches for 183-193 Whiteview Road as requested at the April meeting (see attachment). Mary Klimack circulated the drawings to the building committee and sent them to Brian Sipperly, Mr. Panichi's representative and the site engineer.

Friends of the Library Update

Jean Holmes reported that the Friends have established a schedule of 4 meetings per year and that increasing membership is their current focus. They are planning a bulb sale fundraiser in the fall. The Friends continue to work with the Kiwanis Club, which has asked to display a their banner at an upcoming story time for a "photo-op". No objections were voiced to the request. Jean is taking a grant writing course given by HVCC.

The Friends will donate \$200 to the library to support the Summer Reading Program.

New Business

Trustee Openings

Jim Greenfield raised the issue of the two open trustee seats and the board discussed publicizing the openings. Mary Klimack will post to social media and put a notice at the front desk. Trustees will actively recruit as well.

2024 Budget/Payroll Increases

The finance committee will meet during June to prepare the 2024 budget. The board agreed to staff raises indexed to the annual rate of inflation plus 1%. Mary will submit her recommendation for performance-based raises at the finance committee meeting.

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Director's Report

Mary Klimack presented the director's report, including UHLS updates, circulation data and the Summer Reading Program. The written report is incorporated into these minutes by reference. A copy will be filed with the minutes.

Mary also mentioned that she received an inquiry from the state verifying that the library does wish to be placed on the DASNY list.

Financial Reports

Financial reports were distributed to all trustees in advance of the meeting. Jim Greenfield summarized, reporting that spending continues to be less than last year. We expect an invoice from Paul Mays for the Whiteview Road sketches.

A check was issued for online Quickbooks, but has not been cashed. The new system will be implemented as soon as payment receipt is confirmed.

Upon motion by Peggy Derevlany, seconded by Katie Myer, the financial reports were approved unanimously.

Adjournment: Meeting adjourned at 7:55 p.m. upon motion by Peggy Derevlany, seconded by Joan Behan and approved unanimously.

Minutes prepared by Peggy Derevlany, Secretary